

Little Flower Union Free School District  
Board of Education Regular Meeting  
November 16, 2020  
District Offices -Virtual – 4:00 p.m.

Charles Drexel, President  
Joseph Delgado, Vice-President  
Marilyn Adsitt  
Frank Caliguiri  
Corinne Hammons  
Nancy Hancock  
Grace LoGrande  
Bridgette Waite

MEMBERS PRESENT

Raymond Fell

MEMBERS ABSENT

Harold J. Dean, Superintendent  
Philip Kenter, School Business Administrator  
Michael Gordon, Asst. Principal/Director of Special Ed.  
Alan Yu, Cullen & Danowski, LLP.  
Deirdre Lunetta, Cullen & Danowski, LLP.  
Kathleen Nolan, District Clerk

ALSO PRESENT

1. President Drexel called the meeting to order at 4:06p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

2. President Drexel welcomed all.

BOARD PRESIDENT'S  
REPORT

- President Drexel reported on the audit results and updated the board regarding the audit committee meeting with the Independent Auditors. He introduced Mr. Yu who reviewed the financial statements and noted recommendations for the District to follow.

4:10 p.m. F. Caliguiri arrived to meeting.

4:22 p.m. G. LoGrande arrived to meeting.

4:30 p.m. A. Yu and D. Lunetta, left meeting.

3. Superintendent Dean reported on the following items:

SUPERINTENDENT'S  
REPORT

- **District News –**
  - Enrollment Update- Revised “estimate” on FTE chart in development from prior years monthly +/- average upcoming.
  - Budget and Finance Update- Federal Con App application approved. ESSER Grant – resubmission. Discussed with McLaughlin law timeline for RANS and

DASNY Capital Project not to call in 2023, maintaining relationship with Key Bank, and outreach to BNB. NYSTRS contribution rate for 21-22 estimated at 9.5-10% of annual payroll, historic lookback of rates provided for comparison.

- Programing Update- First quarter of school year completed 11/13/20. SCD on Election Day for TCI and Sanctuary refreshers, great feedback received. Regional need determination for day student increase, looking to increase enrollment if/when approval received. RA virtual reviews (desk audits) “Standards for the Protection of Students in Residential Programs” provided for viewing.
  - Board Considerations – Policy draft for reading from 2020 draft manual related to auditing procedures re Title funding. Virtual meeting to 12/3 – 30 day extension per EO.
- **Regional Updates –**
    - ES BOCES Strategic Planning Committee - guide provided for viewing.
    - ES BOCES Curriculum Council – no official word on APPR. Will not impact district as STAR is being used.
    - SCSSA – Cohen’s Children Medical and South Oaks webinar presentation on current topics – COVID, technology impacts and solutions to obstacles.
    - SCDOH – change in quarantining rest of schools.
  - **Statewide Updates –**
    - Coalition – SED requesting care day and PPS data back to 16-17 for enrollment trend analysis for all non-publics. Lobbyist interviews scheduled for 11/23.
    - SASD Task Force – Video project for advocacy
    - NYSSBA – virtual conference held October 27-29 outcomes of business meeting provided.
    - NYSED- announced January Regents to be cancelled.
    - NYSED Transportation Aid - change in eligibility and impact on districts.
    - NYS Travel Advisory Quarantining.
    - NYS DOH Yellow Zone - guidance for schools located in designated COVID yellow zone.

4. M. Gordon provided report on the first quarter success. PRINCIPAL’S  
REPORT  
60 student achieved honor roll. Annual PBIS Harvest Festival mini events enjoyed by all who attended. Thrift store opening by end of week. Knights of Columbus provided generous donation of 60 coats.

5. M. Gordon reported on the current enrollment of 111.5 students, DIRECTOR’S  
REPORT  
with 22 intake packets. Transition program working to improve partnerships with local business for work-based opportunities leading to future job placement on campus or school, Café & Maintenance. Continuing towards development of employability skills. Boys Scouts career presentation is scheduled for next month.

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| 6.  | M. Adsitt moved, B. Waite seconded, carried 8-0 to approve the consent agenda   | CONSENT AGENDA                              |
| 6.1 | M. Adsitt moved, B. Waite seconded, carried 8-0 to approve Minutes minutes of the Regular Meeting of Monday October 26, 2020.   |   |
| 6.2 |   | Financials                                  |
| b.1 | M. Adsitt moved, B. Waite seconded, carried 8-0 to accept the Treasurer's Report for the month of October 2020.   | Treasurer's Report                          |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the month of:<br>October 2020: WN-14, WN-15, WN-16, & WN-17   | Schedule of Bills                           |
| b.3 | The Board President acknowledged receipt of the Trial Balance Report for the month of October 2020.   | Trial Balance Report                        |
| b.4 | The Board President acknowledged receipt of the Budget Status Report for the month of October 2020.   | Budget Status Report                        |
| b.5 | M. Adsitt moved, B. Waite seconded, carried 8-0 to accept the Revenue Status Report for the month of October 2020.  | Revenue Status Report                       |
| b.6 | The Board President acknowledged receipt of the Accounts Receivable Report for the month as of 10/31/20.  | Accounts Receivable Report                  |
| 6.3 | none at this time   | CSE<br>Recommendations                      |
| 6.4 | M. Adsitt moved, B. Waite seconded, carried 8-0 to approve the following personnel items:   | PERSONNEL                                   |
| b.  | Joshua Boerum-Ruhl, 1:1 Individual Aide, resignation effective November 4, 2020.  | Employees Leaving<br>District P/T Temporary |
| 7.  |   | NEW BUSINESS                                |
| 7.1 | J. Delgado moved, C. Hammons seconded, carried 8-0 to approve Agard & Associates LLC to act on behalf of Little Flower UFSD in performing a Workers' Compensation Insurance Premium Review Service. | Workers' Compensation                       |

8. BOARD POLICIES
- 8.1 B. Waite moved, M. Adsitt seconded, carried 8-0 to approve the following written policy for a "first reading":  
Board Policies - Adoption  
Allocation of Title I, Part A Funds in the District (#5551)  
Financial Accountability (#5570)
9. 5:15 p.m. N. Hancock moved, M. Adistt seconded, carried 8-0 to enter Executive Session to discuss legal matters. EXECUTIVE SESSION  
M. Gordon, K. Nolan, and P. Kenter left meeting.  
5:22 p.m. B. Waite moved, C. Hammons seconded, carried 8-0 to end Executive Session.
10. At 5:23 p.m., B. Waite moved, C. Hammons seconded, carried 8-0 to adjourn. ADJOURNMENT

Respectfully submitted,



Kathleen A. Nolan  
District Clerk

Approved: December 14, 2020